

EMResource® Quick Reference Guide

Update User Information

Overview

Take a moment or two to update your contact information, notification preferences, and credential information. This helps ensure you receive the information you want from EMResource and accurate information is available to other users in your region. To begin, use your credentials to log in to EMResource.

To update your user information, see **Update User Information**.

Notification Preferences

Your notification preferences are available from the **Preferences** menu. See the following pages.

- Update System Notification Preferences
- Update Event Notification Preferences
- Update Status Change Preferences

Resource Details

If you are associated with a resource such as a hospital, EMS agency, dialysis service, or helicopter, it is important to confirm that your resource's information is up to date.

To update your resource information

- 1. From any view, click the resource's name. The View Resource Detail page opens.
- 2. If you want to edit any details, click **edit resource details** to the right of the resource's name.
- 3. In the *Edit Resource* page, make any necessary updates.
- 4. Click Save.

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